



John Mason School

Excellence through creativity

Headteacher: Sarah Brinkley

5th October 2016

Dear Parents and Carers

Year 7 and New Tutor Parents' Evening on Wednesday 19th October 2016

We have scheduled our initial new tutor parents' evening for Y7 students and other students who have a new tutor for 19th October 2016 between 4.30 and 7.00 pm. Please do your very best to attend this evening. It is a great chance for you to meet your child's form tutor. You will of course have the opportunity a little later in the year to meet with all of your child's subject teachers, but this parent/tutor evening will enable you to familiarise yourself with the key member of staff your child comes into contact with on a daily basis.

To verify receipt of this letter please reply using the slip below. Please choose time slots which are convenient to you. Your child's tutor will then give your child an appointment as close to your selected slot as possible. Your child should record this time in their planner.

Yours sincerely

Mr M Davies
Assistant Head – Personal Development, Behaviour and Welfare

PARENT-TUTOR CONSULTATION EVENING - WEDNESDAY 19TH OCTOBER 2016

Name of Student: _____ Tutor Group: _____
I/we* will/will not* be attending the Parent-Tutor consultation evening on 19th October.
My preferred time slots are:

Time	Please Tick
4.30 – 5.00pm	
5.00 – 5.30pm	
5.30 – 6.00pm	
6.00 – 6.30pm	
6.30 – 7.00pm	

Signature of Parent/Carer _____ Date _____

*Delete as applicable.

John Mason Academy Trust is an exempt Charity and a company limited by guarantee.
Registered in England and Wales: Company No 8786136
VAT No 182 9451 82

Registered Office: John Mason School
Wootton Road, Abingdon, Oxon OX14 1JB
Telephone: 01235 524664
Fax: 01235 520711
Email: office.4126@johnmason.oxon.sch.uk
www.johnmason.oxon.sch.uk

