



## Policy statement on Provider Access

### Introduction

This policy statement sets out the school's arrangement for managing the access of providers to students at the school, for the purpose of giving them information about the provider's education or training offer.

### Student Entitlement

All students at John Mason School in Years 8-13 are entitled to:

- find out about technical education qualifications and apprenticeship opportunities, as part of the careers programme. (The programme is designed to provide information on the full range of education and training options available to students at each transition point);
- hear from a range of local providers about the opportunities they offer, including technical education and apprenticeships, through options events, assemblies, group discussions, Social Education (PHSCE) lessons; enrichment activities (e.g. *iDays*) and taster events;
- understand how to make applications for the full range of academic and technical courses.
- access to impartial IAG online resources i.e. Cascaid Kudos / eClips

### Management of Provider Access

A provider wishing to request access should contact Ed Duckham (KS4/5 Career Lead) or Richard Tinsley (KS3 Career Lead):

[educ4592@johnmason.oxon.sch.uk](mailto:educ4592@johnmason.oxon.sch.uk)

[Richard.Tinsley@johnmason.oxon.sch.uk](mailto:Richard.Tinsley@johnmason.oxon.sch.uk)

### Opportunities for Access

A number of events, integrated into the school's careers programme, offer providers an opportunity to come into school to speak to students and/or their parents/carers. (See overleaf).

Students are guided to the appropriate event via tutors and Heads of Year.

### Premises and facilities

The school will make the main hall, sports hall, classrooms or meetings rooms available for discussions and presentations led by providers, appropriate to the activity. The school will also provide AV and other specialist equipment to facilitate presentations. This will be discussed in advance of the event with the appropriate activity leader and agreed and facilitated by the Events Co-ordinator and the calendar team.

Providers are welcome to leave a copy of their prospectus or other relevant course information for display or distribution. IAG material is displayed in the main hall (careers notice board), paper copies

given to relevant form tutors / year heads for students.. Regular communication to students and parents via School Newsletter and “parentmail” of relevant information evenings/recruitment events.

<b>Year 7</b>	<ul style="list-style-type: none"> <li>● Soc Ed lessons</li> <li>● Write ‘My JMS’</li> <li>● Half termly Careers assemblies.</li> </ul>
<b>Year 8</b>	<ul style="list-style-type: none"> <li>● Review ‘My JMS’</li> <li>● Half termly Careers assembly</li> <li>● Soc Ed lessons: Life Skills; CEIAG programme (using Kudos, eCLIPS, iCOULD); enterprise project</li> <li>● October <i>iDay</i>: Employers and providers involved in ‘Human Library’ and whole year presentations (BMW)</li> <li>● January: Key Stage 4 Options Evening, and options assemblies</li> <li>● July <i>iDay</i>: Enterprise activity - support from business partners</li> </ul>
<b>Year 9</b>	<ul style="list-style-type: none"> <li>● Review ‘My JMS’</li> <li>● Half termly Careers assembly</li> <li>● Soc Ed lessons: enterprise project; financial capability; learning about different types of businesses</li> <li>● October <i>iDay</i>: Careers focus</li> <li>● College courses: taster days</li> </ul>
<b>Year 10</b>	<ul style="list-style-type: none"> <li>● Review ‘My JMS’</li> <li>● Half termly Careers assembly</li> <li>● Work Experience preparation and evaluation</li> <li>● Apprenticeship groups</li> <li>● Raising aspiration programme (includes visits to universities)</li> <li>● organised trips to Careers Fairs</li> <li>● Assembly programme (Life skills; Duke of Edinburgh programme)</li> <li>● “Beyond GCSE” Evening</li> <li>● Soc Ed lessons: financial capability</li> <li>● iDAYS: access to local college</li> </ul>
<b>Year 11</b>	<ul style="list-style-type: none"> <li>● Review ‘My JMS’</li> <li>● Half termly Careers assembly</li> <li>● Soc Ed lessons: IAG, future pathways, CV building</li> <li>● November Post -16 evening</li> <li>● Apprenticeship groups</li> <li>● Assembly presentations from various providers including apprenticeships, and college courses (includes advice on application processes)</li> <li>● 6<sup>th</sup> form induction week (June/July): includes the Consortium Higher Education fair (information and advice on application processes for post-16 pathways including apprenticeships, universities, college courses)</li> </ul>
<b>Year 12 and 13</b>	<ul style="list-style-type: none"> <li>● Term 2: Weekly workshops covering information on Higher Education; Art Foundation; Oxbridge; university (including University technical colleges); and advice on application processes for future pathways</li> </ul>

	<ul style="list-style-type: none"><li>● Term 4: Higher Education Fayre</li><li>● Throughout the year: complementary studies programme; Duke of Edinburgh programme (opportunities for volunteering); work experience</li></ul>
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**Approval and Review**

Approved by Governors at Education Standards Committee in March 2018

Next Review: March 2019

**Signed :**

**Chair of Governors**

**Head Teacher**