

## Person Specification for a Cover Supervisor

		Essential/Desirable
<b>Experience</b>	<ul style="list-style-type: none"> <li>Experience of working with young people of relevant age.</li> </ul>	E
<b>Qualifications/Training</b>	<ul style="list-style-type: none"> <li>Very good numeracy/literacy skills.</li> <li>NVQ 3 for Teaching Assistants or equivalent qualification or experience.</li> <li>Training in the relevant strategies e.g. literacy and/or in particular curriculum or learning area e.g. bi-lingual, sign language, dyslexia, ICT, Maths, English, CACHE etc.</li> <li>Appropriate First Aid training.</li> </ul>	E D D D
<b>Knowledge/Skills</b>	<ul style="list-style-type: none"> <li>Can use ICT effectively to support learning.</li> <li>Use of other equipment technology – video, photocopier.</li> <li>Full working knowledge of relevant policies/codes of practice and awareness of relevant legislation.</li> <li>Working knowledge of national/foundation stage curriculum and other relevant learning programmes/strategies.</li> <li>Understanding of principles of child development and learning processes.</li> <li>Ability to self-evaluate learning needs and actively seek learning opportunities.</li> <li>Ability to relate well to children and adults.</li> <li>Work constructively as part of a team, understanding classroom roles and responsibilities and your own position within these.</li> </ul>	E E D E E E E E

Abingdon Learning Trust is an equal opportunities employer that recognises the terms and conditions of maintained schools, including maternity benefits. The Trust is committed to safeguarding and promoting the welfare of children and young people and expect all staff and volunteers to share this commitment. All post holders in regulated activity are subject to appropriate vetting procedures and a satisfactory Disclosure and Barring Service Enhanced check.