

# ABINGDON LEARNING TRUST



**John Mason School**  
Excellence Through Creativity

***We are a friendly, caring and inclusive community:***

*Proud of our creativity  
Passionate about learning  
Keen to inspire  
Valuing ourselves and each other  
Determined to be the best that we can be*

## **ENGLISH HLTA**

**Salary Grade:** Grade 8, point 18-23

**Salary (FTE):** £27,344-£30,151

**Actual Salary:** £20,895-£23,041

**Contract Type:** One year fixed term contract, part-time

**Hours:** 32½ hours per week, term time only plus 5 INSET days

Monday: 8.30 a.m. – 4.30 p.m. Tuesday – Friday: 8.30 a.m. – 3.15 p.m.

**Closing Date:** Monday 26 June 2023 at 12 noon

**Interview Date:** To be confirmed

**Start date:** September 2023

We are looking to appoint an ambitious, inclusive and determined HLTA to assist in the delivery of the English curriculum for our students who need a bit of extra help to achieve. The primary focus of the role will be planning, delivering and monitoring interventions. You will need to be able to work as part of a small team and be expected to contribute to its development, have a positive attitude towards personal development and the ability to maintain confidentiality.

This role is particularly suited to someone with previous experience working with young people to improve their academic outcomes but may be equally suited to a graduate wanting to gain experience before training for a career in teaching. The successful applicant will work under the Director of English and will support the overall ethos and development of the school.

We are looking for an individual who:

- Has recent experience of working in a school setting
- Has experience of planning and leading teaching and learning activities (under supervision)
- Is an excellent practitioner with a very high expectations of what can be achieved
- Has an understanding of students with special educational needs
- Has a good understanding of child development and learning processes to support and drive the development of our students' love of learning and aspiration
- Has the ability to work constructively as part of a team and commit to the school's ethos, aims and school environment with a positive, flexible can-do attitude
- Has the ability to communicate effectively in a variety of situations – verbal and written and can use ICT effectively to support learning

We can offer:

- A hard-working staff team who are committed to continuous school improvement
- A chance to make a difference to every child's learning
- A commitment to your personal development
- A school focused on the value of staff wellbeing

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If you would like to arrange a visit or have an informal conversation about this position please call Jane Howse, HR Manager, on 01235 466054

***An application pack is available from the John Mason School website or from  
recruitment@abingdonlearningtrust.org  
CVs alone are not acceptable.***

Abingdon Learning Trust is committed to safeguarding children and young people. All post holders in regulated activity are subject to appropriate vetting procedures and a satisfactory Disclosure and Barring Service Enhanced check. The Trust is fully committed to the principles of equal opportunity, diversity and inclusion and welcomes applications from less well represented groups in the school and Trust. Posts in regulated activity are exempt from the Rehabilitation of Offenders Act (ROA) 1974 and all shortlisted candidates will be required to disclose information about their previous criminal convictions. All staff are expected to promote fundamental British values.