

ABINGDON LEARNING TRUST



JOHN MASON SCHOOL

Post-16 Learning Mentor: Person Specification

Essential Skills and Qualities

- A desire to work with and support young people
- An ability to remain calm under pressure, managing high-level emotional demands
- A sense of humour
- An ability to work on your own initiative
- A flexible approach to work
- A team player
- IT literate
- An ability to manage time efficiently and to prioritise
- A good communicator
- Be patient, firm, tolerant and empathetic

Desirable Skills and Qualities

Experience	Experience of working in a school, college or similar setting	<i>Essential</i>
	Knowledge of school systems and protocols	<i>Desirable</i>
	Specific experience of working with challenging and/ or vulnerable young people eg: as a youth worker, counsellor, education welfare officer, children's services or member of a behaviour support team	<i>Desirable</i>
Qualifications/training	Good literacy and numeracy skills	<i>Essential</i>
Knowledge/Skills	<ul style="list-style-type: none"> • Willingness to participate in development and training opportunities • Ability to work consistently as part of a team, understanding school roles and responsibilities and your own position within these • Highly developed interpersonal skills and the ability to relate well to students and adults • Initiative • A calm and confident approach to the demands of a busy day, and the ability to work well under pressure • Ability to manage high-level emotional demands and responsibility for the well-being and protection of students • Respect for the state education system and all those who work so hard to make John Mason a thriving school 	<i>Essential</i>

Name:	
Signed:	
Date Agreed:	