

ABINGDON LEARNING TRUST



JOHN MASON SCHOOL

Student Manager: Person Specification

Essential Skills and Qualities

- A desire to work with and to support young people
- An ability to remain calm under pressure, managing high-level emotional demands.
- A sense of humour
- An ability to work on your own initiative
- A flexible approach to work
- A team player
- IT literate
- Be well organised and able to manage time efficiently and to prioritise
- A good communicator
- Be patient, firm, tolerant, understanding, flexible

Desirable Skills and Qualities

Experience	Experience of working in a school or a knowledge of school systems	<i>Essential</i>
	Specific experience of working with challenging and/ or vulnerable young people eg: as a youth worker, counsellor, education welfare officer, children's services or member of a behaviour support team	<i>Desirable</i>
Qualifications/training	Good literacy and numeracy skills	<i>Essential</i>
Knowledge/Skills	<ul style="list-style-type: none"> • A desire to pursue a career in behaviour support • Keyboard/computer skills • Willingness to participate in development and training opportunities • Ability to work consistently as part of a team, understanding school roles and responsibilities and your own position within these • Highly developed interpersonal skills and the ability to relate well to students and adults • Be well organised and able to manage time efficiently and to prioritise • A good communicator • Be patient, firm, tolerant, understanding; an empathy with, and an understanding of, young people • Initiative • Flexibility • A sense of humour • A calm and confident approach to the demands of a busy day, and the ability to work well under pressure. • Ability to manage high-level emotional demands and responsibility for the well-being and protection of students. • Respect for the state education system and all those who work so hard to make John Mason a thriving school. 	<i>Essential</i>

Name:	
Signed:	
Date Agreed:	