

ABINGDON LEARNING TRUST



John Mason School
Excellence Through Creativity

We are a friendly, caring and inclusive community:

*Proud of our creativity
Passionate about learning
Keen to inspire
Valuing ourselves and each other
Determined to be the best that we can be*

SEND Manager

Salary Grade: Grade 10 point 27-30 (£33,820-£36,298 FTE)

Contract Type: Permanent

Hours: 36 hours per week, term time only, plus 5 INSET days

Closing Date: Monday 2 October 2023 at 12 noon

Interview Date: Interviews on application. Should a suitable candidate be identified before the closing date, the vacancy may be closed early.

Start date: As soon as possible

We are looking to appoint a passionate and motivated SEND Manager who is committed to providing an exciting and rewarding experience for our students.

The successful applicant will provide vital management support to the Learning Support department as well as working operationally as an HLTA within the wider school and will:

- Inspire the learning support team to maximise the potential of our students
- Assist and develop support and intervention programmes for vulnerable students and those with additional needs
- Be able to demonstrate excellent communication skills and a high degree of emotional intelligence
- Develop learning and teaching across the curriculum through the provision of specialist advice and support for teaching staff
- Maximise achievement through rigorous monitoring, intervention and review.
- Have energy, resilience, optimism, a sense of humour and the determination to see things through.

If you are a caring, reliable and highly organised individual with an interest in inclusive education to support students with special needs to achieve their best we would love to hear from you.

If you would like to arrange a visit or have an informal conversation about this position please call Jane Howse, HR Manager, on 01235 466054

***An application pack is available from the John Mason School website or from
recruitment@abingdonlearningtrust.org
CVs alone are not acceptable.***

Abingdon Learning Trust is committed to safeguarding children and young people. All post holders in regulated activity are subject to appropriate vetting procedures and a satisfactory Disclosure and Barring Service Enhanced check. The Trust is fully committed to the principles of equal opportunity, diversity and inclusion and welcomes applications from less well represented groups in the school and Trust. Posts in regulated activity are exempt from the Rehabilitation of Offenders Act (ROA) 1974 and all shortlisted candidates will be required to disclose information about their previous criminal convictions. All staff are expected to promote fundamental British values.